



**REQUEST FOR PROPOSAL NO. 1887-004-2024-003
WEBSITE MAINTENANCE AND ENHANCEMENTS**

QUESTIONS AND ANSWERS NO. 1

ISSUED ON JUNE 11, 2024

Q1	Does SPS have a list of enhancements to be implemented in the first 6 months/1 year?
A1	We have a priority list of enhancements that we would like completed, including redeveloping the homepage, adding top level navigation options, adding the ability for embedded looped video, enhancing our “events” widget, and implanting a wider variety of “call to action” buttons along with other medium priority items.
Q2	Does SPS know the number of hours needed for enhancements?
A2	At this time we would put a conservative estimate at between 32-50 hours per month for enhancements, but that could fluctuate depending on the project and the priority. We’d need to ensure there is enough time allotted for maintenance, and potential bug fixes.
Q3	Where are your websites hosted at the moment?
A3	Acquia
Q4	Can we make changes to the tables in the Financial Proposal?
A4	Please fill out ours. If you need to include something missing, please indicate so.

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