



Policy Name:	USE-OF-FORCE INSTRUCTOR QUALIFICATION		
Policy #:	AD 7.7	Last Updated:	2021-08-05
Issued By:	COMMUNITY POLICING BUREAU	Approved By:	SURREY POLICE BOARD
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RELATED POLICIES

AD 7.1 Training Standards – Use of Force

OP 2.1 Use of Force

1. PURPOSE

1.1. To provide requirements for the qualification of Use-of-Force Instructors for the Surrey Police Service (SPS), and to ensure that Use-of-Force Instructors remain compliant with the law and the British Columbia *Provincial Policing Standards* (BCPPS).

2. SCOPE

1.1. This policy applies to all sworn Use-of-Force Instructors for SPS.

3. POLICY

3.1. In accordance with the BCPPS, the Chief Constable must:

- i. Authorize, or designate a person who may authorize, a person to instruct SPS Members in the use of force.
- ii. All SPS instructors authorized to instruct Members in the use of force, apart from those exempt as listed in s. 3.2 below, must successfully complete:
 - a. A Provincially Approved Instructional Skills Course; and
 - b. British Columbia's *Standardized Use of Force Instructor Course* (SUFIC) course or other Provincially Approved Training for use-of-force instructors, that includes:
 - (i) Emphasis on instructional skills, as well as competency in use-of-force options; and
 - (ii) Learning objectives that ensure participants leave the course able to effectively instruct and assess the following topics:
 1. Theory of application of all levels of force including application of use-of-force models;

2. Ethics;
3. Crisis Intervention and De-escalation (CID) techniques;
4. Application of *Criminal Code* and *BC Provincial Policing Standards*;
5. Use-of-force reporting obligations;
6. Soft and hard physical skills;
7. Vascular neck restraint;
8. Intermediate weapons;
9. Building searches;
10. High-risk vehicle stops; and
11. Use-of-force scenario simulations.

3.2. Despite s. 3.1 above, persons who were authorized to act as Use-of-Force Instructors in a BC police service prior to April 1, 2013 and having completed earlier Use-of-Force Instructor training courses, may continue to instruct, provided they meet all the conditions listed in s. 3.3 below, and maintain their qualification by meeting all conditions listed in s. 3.4 below.

Pre-requisites

3.3. The Chief Constable will ensure any person authorized to instruct SPS Members in the use-of-force:

- i. is a currently serving Member, or employed with the BC Police Academy or the RCMP Pacific Region Training Centre;
- ii. has a minimum of four (4) years law enforcement experience;
- iii. has successfully completed BC's Crisis Intervention and De-escalation (CID) Training course, or other Provincially Approved training in Crisis Intervention and De-escalation within the previous three (3) years;
- iv. does not have, within the previous five (5) years, any substantiated use-of-force complaints or findings of misconduct related to use-of-force;
- v. has no assault convictions; and
- vi. is considered suitable for this type of instruction, which includes not having a pattern of complaints or use-of-force or other behaviour that is of concern to the SPS over the course of that Officer's working career.

Qualification

3.4. The Chief Constable must ensure that any Member authorized to instruct use-of-force training maintains their qualification by:

- i. conducting at least thirty (30) hours of use-of-force instruction each year;
- ii. participating at a BC Police Academy or RCMP Pacific Region Training Centre endorsed professional workshop or course every two (2) years, at a minimum; and
- iii. maintaining all the pre-requisites listed in s. 3.3 above.

Lapses of qualification

3.5. The Chief Constable must ensure that if a Member previously authorized to instruct use-of-force has allowed their maintenance requirements as listed in s. 3.4 above to lapse for three (3) years or more, the Member must:

- i. Meet all requirements as per s. 3.3; and
- ii. Successfully complete the entire *Standardized Use of Force Instructor Course* (SUFIC) course, or other Provincially Approved Training for use-of-force instructors before they can be authorized to instruct use-of-force.

3.6. The Chief Constable must ensure that if a Member previously authorized to instruct use of force has allowed their maintenance requirements as listed in s. 3.4 above to lapse for less than three (3) years, that person must:

- i. meet the requirements of s. 3.5 above; or
- ii. meet all the following requirements:
 - a. Pass the written and practical entrance exam for the *Standardized Use of Force Instructor Course* (SUFIC) course, or other Provincially Approved assessments, administered by a qualified use-of-force instructor; and
 - b. conduct fifteen (15) hours of instruction under the supervision of a qualified use-of-force instructor; and
 - c. meet all requirements in s. 3.3.

Recordkeeping

3.7. The Chief Constable must ensure that the SPS Operational Skills Unit maintains written records of:

- i. the instructor's qualification; and
- ii. maintenance of qualification each year.

3.8. The Chief Constable must ensure in accordance with s.3.7 above that the Operational Skills Unit maintains the following minimum information:

- i. the name of the instructor;
- ii. the courses attended by each instructor and the course dates;
- iii. the dates and number of the instructional hours logged as part of yearly qualification maintenance as per s. 3.4 above; and
- iv. the lesson plans for the instructional hours logged as part of yearly qualification maintenance.

APPENDIX A: DEFINITIONS

“BCPPS” means the British Columbia *Provincial Policing Standards* issued pursuant to the *Police Act*.

“Crisis Intervention and De-escalation” or “CID” means verbal and non-verbal communication techniques including verbal and nonverbal communications applied to seek to prevent the requirement to use force.

“Instructional Skills Course” means a course approved by Police Services Division that teaches adult learning theory and provides opportunities for potential instructors to practice writing learning objectives, creating lesson plans, and developing defensible written and performance-based evaluations.

“Intermediate Weapon” or “Less Lethal Weapon” means a weapon whose normal use is not intended or likely to cause serious injury or death, including extended range impact weapons, aerosols, and conducted energy weapons.

“Member” means a sworn Police Officer appointed by the Surrey Police Board.

“Officer” means a constable appointed under the *Police Act* or an enforcement officer appointed under s. 18.1 of the *Police Act*.

“Police Academy” means the entity authorized by the Director of Police Services to administer Provincially Approved recruit and advanced training for Municipal Constables, Designated Constables and Enforcement Officers.

“Provincially Approved Training” means training that has been acknowledged by the Director of Police Services as adequate to meet BC requirements pertaining to training on a specific topic or set of topics.

“Pacific Region Training Centre” or “PRTC” means the RCMP’s Training Centre located in the Pacific Region.

APPENDIX B: REFERENCE

BC Provincial Policing Standards s.3.2.3 – Use-of-Force Instructor Training